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17 June 1963

**MEMORANDUM FOR ALL EMPLOYEES:**

In 1958 the Congress authorized a National Cultural Center to be located near the Lincoln Memorial. The purpose of the Center is to provide a proper setting for the presentation of classical and contemporary music, opera, drama, dance, poetry and other performing arts.

An appropriate structure, housing theater and concert halls, will cost about thirty million dollars. A nationwide fund-raising program will be conducted, but during the period 16 - 30 June 1963 a special campaign will be conducted for Federal personnel in the Washington area.

The President of the United States has requested that this campaign be announced to the members of our Agency and that each of us be given the opportunity to be a part of the creation of this national institution. Descriptive literature is attached for your review and also an envelope in which you may place such contribution as you wish to make. Please hand your contribution to the Administrative Officer or Chief of Support of your component who will forward it to the Benefits and Services Division, Office of Personnel.

(Signed), Marshall S. Carter

**Marshall S. Carter**  
**Lieutenant General, USA**  
**Deputy Director**

**Attachments**

OP7BSD / [ ] (10 June 63)

Rewritten: EA-DD/S:RBF:maq (11 June 63)

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Concurred in as prepared by DD/S by L. K. White (Deputy Director Support)  
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